

SIERRA HILLBILLIES

STANDING RULE: SR-003 Class Instructor Standing Rules

Issued: April 12, 2006

Revised: January 16, 2008

Approved By/Date: 2007-2008 Board – 1/16/2008

1. The Class Instructor shall be recommended by a committee and approved by the Board.
 - a. The President shall appoint a Committee to investigate and interview potential, available Class Instructors.
 - b. The Committee members shall be familiar with the Club By-laws, Standing Rules SR-002 Class Standing Rules and SR-003 Class Instructor Standing Rules.
 - c. The Committee shall determine and interview potential available Class Instructors.
 - d. The Committee shall submit a list of available potential Class Instructors to the Board for consideration.
 - e. The Board will review the qualifications, fees, etc., of the potential Class Instructors submitted by the Committee.
 - f. The Board will determine and approve the Class Instructor for the upcoming Class.
 - g. The President will get a signed agreement with the Designated Class Instructor.

2. These Standing Rules will provide the guidelines for the Class operations.
 - a. Class Start Date: The Class start shall be decided by the Board. If the Class start date is not realistic and has to be changed the Board will determine the start date.
 - b. Class Length: The Class will be divided into three Sessions continuing through Plus Level. Each Session consists of 9 weekly meetings plus a Party/Review night after each 9 week Session. Graduation night dance will be held after the Plus Session.
 - c. Class Instructor Fees: The Class Instructors fee will be determined by the Board. The fee will be reviewed and determined by the Board for future classes.
 - d. Class Duration: The class duration is 7-9PM. There will be a short break between tips and a break for refreshments at half time.
 - e. Minimum Class Size: The Board will determine the minimum number of paying dancers required to continue the Class. The Board will consider Club finances, cost of dance hall, Club Instructor fees, etc. If the class paying dancers are less than 10 the Board will determine whether to continue the Class or make other arrangements.
 - f. Class Order of Instruction. The Class Instructor will provide a list of calls to be taught in each of the 9 week sessions and a anticipated order of teaching. The Class Instructor will provide the list and lesson plan to the Class Coordinator.
 - g. Substitute Instructor: The Class Instructor should notify the Class Coordinator 4 days prior if he requires a substitute Instructor. In an emergency or illness the Instructor will notify the Club President as soon as possible. The Instructor will provide the list of calls to be taught and contact information in case of emergency or unforeseen situations. The Class Instructor will provide the Substitute Instructor.
 - h. Standing Rules: A copy of the Class Standing Rules and Class Instructor Standing Rules will be provided by the Club President to the Class Instructor.